SWAN ILS Acquisitions Task Force  
October 29, 2013  
125 Tower Drive, Burr Ridge, IL

Present: Vickie Totton (CIS), Rebecca Bartlett (LGS), Mary Elzinga (EVS), Amy Weiss (WRS), Susana Leyva (AMS), Samantha Dietel (SWAN)  
Absent: N/A  
Meeting called to order at 9:30AM

Note taker: Rebecca Bartlett

Approve Committee Meeting Minutes from September 11th  
Amy Weiss moved to approve the meeting minutes from September 11th. Mary Elzinga seconded. The motion passed via voice vote.

Discussion of Demos  
Acquisitions Task Force members completed the following documents for the three vendors:

1. Rank of Vendors on the Basis of Functionality  
2. List of Follow-Up Questions for Vendor  
3. List of Questions for Libraries using this Vendor  
4. Problems or Concerns with the proposed Vendor’s ILS  
5. List of Desired Changes to the proposed ILS  
6. If we chose this vendor, how will it impact any current SWAN practices, rules, procedures?

Meeting adjourned at 12:09PM