ILS Search
Directors Task Force Meeting
Agenda

Date: October 29, 2013
Time: 2:00 p.m.
Location: Oak Lawn Public Library
         9427 Raymond Ave
         Oak Lawn, IL 60453
         (708) 422-4990

1) Call to Order
2) Roll Call
3) Visitor’s Comments
4) Correspondence
5) ACTION ITEM # 1: Approve the Minutes of the September 10, 2013 Meeting of the SWAN Director’s Task Force.*
6) ACTION ITEM # 2: Rank vendors on basis of functionality for Task Force Report.
7) Other business: Consider optional forms
   1. List of Follow-Up Questions for Vendor
   2. List of Questions for Libraries using this Vendor
   3. Problems or Concerns with the proposed Vendor’s ILS
   4. List of Desired Changes to the proposed ILS
   5. If we chose this vendor, how will it impact any current SWAN practices, rules, procedures
8) Announcements
9) Adjournment

For further information regarding this meeting agenda, please contact Meg Klinkow Hartmann, Library Director, 16250 Wausau Avenue, South Holland, IL 60473. 708-331-5262 x212. Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Oak Lawn Public Library Director at least 24 hours in advance of the meeting date.