Notes from System Administrators Task Force Meeting
September 5, 2013

Present: Sheri Starr (PTS), Ahren Sievers (EPS), Marcin Truty (OLS), Dave Pacin (SWAN), Edlyn Le Fevour (SWAN), Wesley Smith (RAILS), Victoria Tracy (PCS), Anne Slaughter (OPS), Steve Schlewitt (SWAN), Kate Boyle (SWAN)

Meeting opened at 9:30 am. in meeting room A at RAILS center in Burr Ridge. Edlyn was asked to take notes. Participants went around the room, introducing themselves. Discussion ensued about the timeline for the vendor demos and the days were still on target for the first and second week in October. Polaris has asked if they are asked to do a demonstration that they be allowed to do it on October 3rd and 4th. SWAN has received RFP responses from Equinox (Evergreen), Innovative, Polaris, SirsiDynix, and VTLS. All are commercial products except Equinox’s product, Evergreen, which is open source. The task force participants were then asked to determine what they want the vendor demos to highlight; the list is below.

LIST OF FEATURES/ISSUES/CONCERNS for participating vendor demos:

1. Technical limits of the system
2. Cloud functionality—(already provided to a great extent by RAILS)
3. Flexible options for 3rd party interfacing—cost of APIs, built in options, RFID, seamless integration, etc.
4. Abilities of the development community in an open source environment—is there a developer on site?
5. What’s the programming and database language? Configuration?
6. Ability to have settings and tables compartmentalized
7. Ability to do inventory
8. SIP 2 vs NCIP
9. Read only access to SQL tables is a must—SWAN needs access to all data
10. Distributed computing—system is broken up over databases—gives better up time and load balancing
11. Licensing costs? What’s included in base price? Tiered pricing?
12. What % of budget is set aside for R&D?
13. Minimum requirements for hardware to run the ILS—possible to use lower spec hardware
14. 4 hour service level agreement
15. Browser based ILS or client based?
16. Gateways needed for security?
17. Ability to switch freely between applications, and copy feature in each app
18. Individual logins
19. Forced password changes
20. Granular level of security
21. Ease of printing
22. Notices via text, social media, push notifications, robocalling
23. Ability to push out updates independent of server—no down time for updates
24. Better testing ability